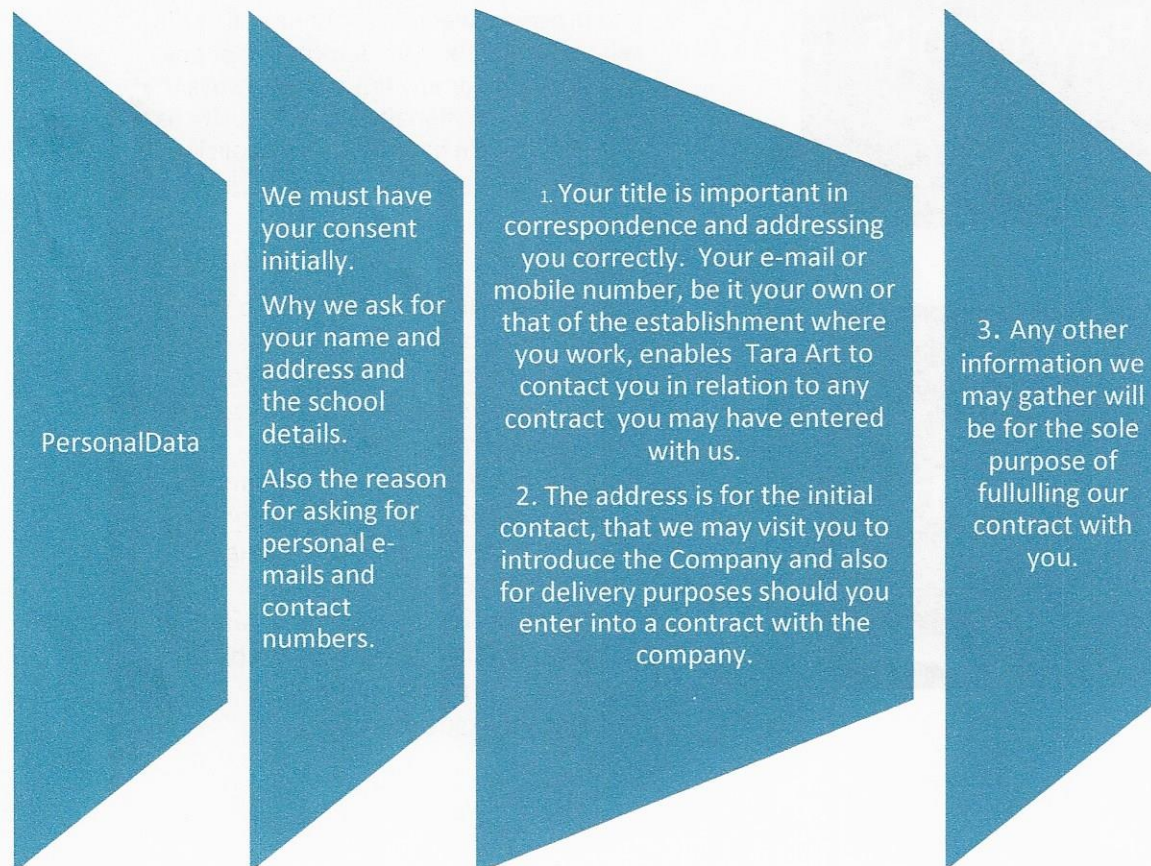




100% Irish Owned Company

GENERAL DATA PROTECTION REGULATION

Under the new legislation and directive from EU data protection directive issued and implemented this year which emphasises transparency, security and accountability by data controllers, while at the same time standardising and strengthening the right of European citizens to data privacy, Tara Art Supplies Ltd commits to adhering to the rules and regulations provided as follows:



Permission

- Tara Art Supplies Ltd will not, without your permission and to the letter of the law, use your details for marketing purposes. Notification will be given if we need to use it for this purpose and you may contact the office and speak with Julie or Monica on 061 429036 should you wish to opt out, or e-mail the office at info@taraartsupplies.com. Any circular sent to you in relation to this data will also contain a square box which you must tick to also opt out.

Payments

- Any card transactions details made to Tara Art Supplies Ltd are destroyed as we are PCI Compliant. Please refer to PCI policy and procure website for their policies in relation to GDPR. We do not accept any responsibility for any links or gateways that may occur occasionally to our website as they in turn will have their own policies.

Security

- All data obtained in relation to your contract with Tara Art Supplies Ltd is securely protected. Requests for updating information to ensure that our records are up to date and accurate will be ongoing and kept on file. You will have the option to opt out of any other body using the information or for marketing research. You may opt out at any stage by contacting the office on 061 429036 or emailing info@taraartsupplies.com.

Website

- www.taraartsupplies.ie is also committed to not passing on any data to third parties without your permission and there is also an opt out box provided.

Cookies

- Cookies are small files which are stored on a user's computer. They are designed to hold a modest amount of data specific to a particular client and website, and can be accessed either by the web server or the client computer.
- Cookies help us provide you with a better website, by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us. You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website. For example if you block all cookies you will not be able to log into your account.

Utilising the information

- The information which you give us enables us to provide the service with which you have entered into a contract with Tara Art Supplies Ltd. It permits us to provide you with the most up to date information in relation to our service and products. We can ensure that we provide the most professional service that we can, and that you are notified at all stages of our delivery and escalation procedures. Where necessary it allows us the opportunity to advise you on products and the safe use of our materials. It guides us to your usage of our facilities and equips us with measures that not only do we use for marketing research but for measuring our performance and adherence of EU directives.

Breach of Data

- Should we or our client feel that there has been a breach of Data by whichever channel, we shall immediately notify the Data Protection Commission.

Personal Privacy Rights

- Subject access
- To have inaccuracies corrected
- To have information erased
- To object to direct marketing
- To restrict the processing of their information, including automated decision-making
- Data portability

If you have any concerns at all in relation to your data, please contact us at Unit D2, Smithstown Business Park, Shannon, Co Clare, V14 K407 or alternatively ring the office @ 061-429036 or email us at info@taraartsupplies.com and will address any issues you may have immediately.

Signed:



Date:

26/6/2018

Robuck ffrench
Managing Director

Witnessed by:



Date:

26/6/2018